

Declaration of moving out

After filling out, the document should be sent to the erasmus@kre.hu email address.

I,¹ (**Neptun code:**), hereby declare that I have moved out/will be moving out from Bethlen Gábor Dormitory, room number permanently on **day** **month** **year**².

Upon moving out,

- I took all my personal belongings with me.
- I cleaned the room.
- I collected all the garbage and cleaned everything used by me (desk, shelf, wardrobe, bed, bedding holder).
- I emptied the garbage can.
- I did not leave any food or leftovers in the fridge and freezer.
- I did not leave stickers, sellotape or posters on the walls, furniture and fridge.
- I took the blanket and pillow out of the blanket case, and put the blanket case and the bedsheets into the laundry basket in the laundry room.
- I left the pillows and blankets in the room where I found them when I was moving in.
- I left the **the key(s)** to the room at the reception.

IMPORTANT!

I declare that **in case I have any debt** (e.g., unpaid dormitory fee) towards the University or the Residence Hall, **I am obliged to fulfil the payment no later than in 8 working days** through the Neptun system.

I understand that **in case I do not fulfil this obligation, the University** is entitled to refuse my dormitory placement in the upcoming semester and to **take legal actions against me**. In case of any such outstanding amount – regardless of the actual sum – the University has the right to hold back my transcript until the given debt is settled.

I declare under penalty of perjury that the information provided in this form is correct.

Budapest, day month year

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Signature of the student

¹ Your full name **in bold** if it is filled in online.

² The exact date of moving out **in bold** if it is filled in online.