

Title and Code of Course: Writing in English ERPB-BAA 9501 / BAA 9501

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Credit Point Value: 6	Number of Lessons per Week: 2	Type of Course: Seminar <input checked="" type="checkbox"/> Lecture <input type="checkbox"/>	Method of Evaluation: Oral Examination <input type="checkbox"/> In-Class Presentation <input type="checkbox"/> Other <input checked="" type="checkbox"/>
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Course Description:

Writing is a life skill. Understanding how to write effectively is key not only for one's studies, but also for any kind of job. This seminar is designed to improve students' writing skills in English by helping them stage their writing process and find ways of expressing their message effectively, while keeping their readers' needs in mind and organizing information and arguments in a meaningful way. There will be numerous opportunities for students to try their hand at various study- and work-oriented genres. Students will write paragraphs, short essays, e-mails, résumés, and cover letters – and practice their English in the meanwhile. Come and develop your writing skills to enhance your performance both in college and at work.

Bibliography:

Lerych, Lynne D. – DeBoer Criswell, Allison: *Everything you need to know about College Writing*, Bedford/St. Martin's, 2016.

Kirszner, Laurie G. – Mandell, Stephen R.: *Focus on Writing: Paragraphs and Essays*(4. kiadás), Bedford/St. Martin's, 2016.

Marsen, Sky: *Professional Writing*(4. kiadás), Macmillan Study Skills Series, Red Globe Press, 2019.