Title and Code of Course: Oral Presentation Skills – ERPB-BAN 4006

Instructor’s Name: Kárai Dániel

Instructor’s Email Address: karai86d@gmail.com

| Credit Point Value: 6 | Number of Lessons per Week: 2 | Type of Course: Seminar ☒ Lecture ☐ | Method of Evaluation: Oral Examination ☐ In-Class Presentation ☒ Other ☐ |

Course Description:

The primary purpose of this course is to familiarize students with the essentials of preparing, designing, and delivering presentations in an academic setting. Students will actively participate in discussing what makes a good presentation and will deliver a 10-minute ppt-aided in-class talk.

Topics to be covered:

Presenting at universities – Seminars and tutorials
Planning and structuring formal presentations
Making and using notes
Using your voice
Body language
Engaging your audience
How to use visual aids
Preparing, rehearsing, and dealing with nerves
Avoiding and solving problem

Bibliography:

Course handouts and task sheets distributed in class or via coursemail
TED Talks