

Title and Code of Course: Writing Skills; ERPB-BAN 1026 01			
Instructor's Name: Dr. Gála Edit			
Instructor's Email Address: galla.edit@kre.hu			
Credit Point Value: ERPB-BAN:6 / BAN: 2	Number of Lessons per Week: 2	Type of Course: Seminar <input checked="" type="checkbox"/> Lecture <input type="checkbox"/>	Method of Evaluation: Oral Examination <input type="checkbox"/> In-Class Presentation <input type="checkbox"/> Other <input checked="" type="checkbox"/>
Course Description: The course aims to acquaint students with the steps of the writing process and writing an argumentative essay, developing skills required for the basic exam, seminar papers and the BA thesis. The skills developed during the semester include logical organisation of ideas, critical thinking, articulateness and constructive peer critique. Students have to submit five assignments: an argumentative essay written in 3 steps and two in-class essays, also argumentative.			
Course requirements: Assessment will be based on the five written assignments and active participation: <ul style="list-style-type: none"> (1) detailed outline and first paragraph (topic chosen by students; 10%) (Task 1) (2) first draft of argumentative essay (on the same topic as (1); 400 words; 10%) (Task 2) (3) in class essay 1 (argumentative, 3 set titles to choose from; 400 words; 30%) (Task 3) (4) second draft (corrected according to instructor's suggestions; 400 words; 10%) (Task 4) (5) in-class essay 2 (argumentative, 3 set titles to choose from; 400 words; 30%) (Task 5) (6) in-class participation (10%) Grading scale: 0-59%: 1; 60-69%: 2; 70-75%: 3; 76-85%: 4; 86-100%: 5. Tasks 1, 2 and 4 must be submitted on the date of the deadline indicated below. 2 points are detracted from assignments for each day of lateness. Attendance is compulsory: a maximum of 2 (two!) absences are allowed, including absences due to illness.			
Bibliography:			
Compulsory reading			
Oshima, Alice and Hogue, Ann. <i>Introduction to Academic Writing</i> . New York: Longman, 1997.			
Recommended reading			
Bailey, Stephen. <i>Academic Writing: A Handbook for International Students</i> . 5th ed., London and New York: Routledge, 2018.			
Evans, Virginia. <i>Successful Writing Proficiency</i> . Swansea: Express Publishing, 1997.			
Gillett, Andy, Angela Hammond, and Mary Martala. <i>Inside Track: Successful Academic Writing</i> . Harlow: Pearson Longman, 2009.			
Murray, Neil. <i>Writing Essays in English Language and Linguistics</i> . Cambridge University Press, 2012.			
Oshima, Alice, and Ann Hogue. <i>Introduction to Academic Writing</i> . 3rd ed., Longman, 2007.			
Oshima, Alice, and Ann Hogue. <i>Writing Academic English</i> . Pearson Longman, 2006.			
Redman, Stuart, and Robert Ellis. <i>A Way With Words</i> . Cambridge University Press, 1990.			
Reid, Joy M., <i>The Process of Composition</i> . Longman, 2002.			
Wellmann, Guy. <i>The Heinemann English Wordbuilder</i> . Oxford: Heinemann, 1992.			