

Title and Code of Course: **Management supporting**

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| Credit Point Value: 6 | Number of Lessons per Week: 2 | Type of Course: Seminar X Lecture | Method of Evaluation: Examination In-Class Group Presentation Other: Essays |
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Course Description:

The purpose of the course is to familiarize students with management and management tasks with the operation of the management sphere. The lectures shows the connections between the main members of the economic field. It is important that the student gets to know the decision-making mechanisms of companies and he/she is able to support the functioning controlling processes with his knowledge. Participate organically in the achievement of the company's strategic goals and participate in the compilation and implementation of the company's operational goals. At the same time, the student gets to know the main financial pitfalls, with the help of a report supported by calculations, he is able to support the manager of an SME in his decision making with suggestions.

The main topics of the lectures: The structure of organizations and the relationship between management, The place of the organization in economic processes, The essence, object and structure of strategic planning, The relationship between operational planning and operational controlling, Cost calculation methods (creating a cost plan), The relationship between price and cost in profit-oriented companies (cost calculation, intermediate and post-calculation), Relationship between balance sheet and financial position, Foundations of liquidation management, Drawing up a liquidation plan, Buyer qualification and the technique of ageing, Supplier qualification from balance sheet and profit and loss statement, Getting to know the main financial indicators to support management decisions

Bibliography:

- David Sutton, Daphne Tuner, Peter Tuner (1995): Financial Planning and monitoring
- James C. Van Horne (2019): Financial management and Policy
- James C. Van Horne (2008): Fundamentals of Financial management
- Brealey, Myers, Allen (2020): Principles of Corporate Finance