

# GETTING A JOB

## AS AN INTERNATIONAL STUDENT

# IN HUNGARY



**WHAT IS A STUDENT EMPLOYMENT AGENCY?**  
**WHAT ARE THE TYPICAL STUDENT JOBS?**  
**WHERE AND HOW TO FIND A JOB?**

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2022



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# *Living and studying abroad*

is an exciting but also a challenging experience for everybody. It is not easy to get used to a new culture and find our place in it.

You may also need to work to provide for yourself during your studies. Finding a job in a foreign country can be tough. To help you get started we have compiled the most important information about employment and job opportunities in Hungary.

If you have further questions, don't hesitate to contact the Office for Career Guidance: [karrieriroda.btk@kre.hu](mailto:karrieriroda.btk@kre.hu)

## **We can help you with**

- writing CVs and cover letters
- job search
- contacting student employment agencies

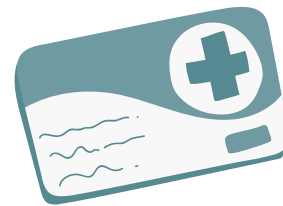
**If you are not studying at the Faculty of Humanities and Social Sciences, please contact the International Office:**

**[international@kre.hu](mailto:international@kre.hu)**

## BASIC REQUIREMENTS OF EMPLOYMENT REGARDLESS OF WHERE YOU ARE COMING FROM



To be employed in Hungary, you need a **health insurance number** (*TAJ-szám*) and a **tax identification number** (*adóazonosító jel*).



### REQUESTING A TAJ-NUMBER

Only full-time students are entitled to receive a TAJ card and hence to freely use public health care. International students with a shorter study period (e.g., Erasmus or CEEPUS) can receive health care at the expense of the health insurance system of their country, or by an individual contract with a private health insurer.

The following documents are generally needed to apply for health insurance:

- Valid residence permit
- ID card (*személyi igazolvány*) or passport (*útlevel*)
- Address card (*lakcímkártya*) showing a Hungarian address
- Certificate of student status

Validity: until the validity of the residence permit.

**In the case of extending your residence permit, the TAJ card will not be automatically valid, it also needs to be renewed!**

## REQUESTING A TAX IDENTIFICATION NUMBER

Having a tax identification number is especially important if the student earns some income in Hungary (eg. scholarship, social welfare payments, salary).

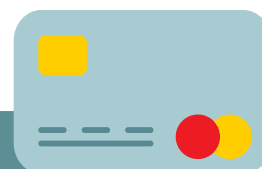
The following documents are generally required to apply for a tax identification number:

- ID card (*személyi igazolvány*) or passport (*útlevel*)
- address card (*lakcímkártya*) with the place of accommodation in Hungary
- residence permit

**Administration in person at *National Tax and Customs Administration* (NAV Kiemelt Adó-és Vámigazgatóság):**

1077 Budapest, Dob utca 75-81.

**It is also important to have a bank account.  
Even better, if the bank has a branch in Hungary.**





### ► EMPLOYMENT OF EU NATIONALS

Citizens of EU / EEA countries and Swiss citizens can work in Hungary without a work permit, which means that Hungary applies community law in the field of free movement of workers.

### ► EMPLOYMENT OF THIRD COUNTRY NATIONAL STUDENTS

**A third-country national student needs a residence permit for the purpose of study to stay and work in Hungary.**

#### Who is eligible?

- someone who is pursuing **full-time education** and training in a state-approved **institution of higher education** or a foreign higher education institution authorized to operate in the territory of Hungary in daytime courses of study

**or**

- who has been admitted to or accepted by a public education institution registered in the public education information system for pursuing full-time course of study in the regular school system or in daytime courses of study under a student relationship in Hungary.

### Validity of the residence permit for the purpose of study:

- At least the duration of the study program, but maximum 2 years.
- May be extended by at least one or at most by two additional years at a time.

Please note that the residence permit's validity is not the same length as the study period! The validity period of the residence permit must not exceed the validity period of the applicant's travel document(s), the validity of the health insurance, or the apartment's rental agreement! If the rental agreement or the health insurance is expired, the residence permit will not be prolonged even though the study period might still be validated.

### **A third-country national student does not need a work permit for the work, if**

the student is receiving **full-time education** in an institution operating in Hungary,

**or**

has a student status with a foreign university and **does an internship in Hungary, which is organized by an international student employment agency.**

The permit exemption is valid only during the existence of the active student status and during the validity of the residence permit.

- The conditions on which the exemption is based must be proved by the employee.
- Therefore, the employer can request a certificate of student status from the student every semester.



### ▶ IF YOU ARE A STUDENT COMING FROM AN EEA STATE

(member states of the EU and Norway, Switzerland, Iceland, and Lichtenstein), there is **no limitation** regarding the working hours.

### ▶ IF YOU ARE A THIRD-COUNTRY NATIONAL

(citizen of a country that is not part of the European Economic Area /non-EEA state/), you can be employed during your studies with a residence permit for the purpose of study and work **24 hours a week during your study period, or 90 days or 66 working days outside your study period** (during the exam period and holidays).

The employment contract may not exceed the date of validity of the residence permit for the purpose of study.





# FORMS OF EMPLOYMENT



- student-job
- internship
- fixed-term employment

## WHAT IS A STUDENT JOB?

A student-job is a unique and favourable way in Hungary to obtain a job as a student through a so-called student employment agency (*iskolaszövetkezet* in Hungarian). To apply for a student job, you must first register with an agency (you can find their list below).

## ADVANTAGES OF WORKING THROUGH A STUDENT EMPLOYMENT AGENCY

- taxation, contract matters with employers, and administration are handled by the agency
- more favourable taxation
- working hours are adjusted to the student's schedule and school activities (the salary is paid based on an attendance sheet/the hours worked)
- agencies advertise a lot of work opportunities (many of them are simple jobs that do not require special skills)

**Only students in full time training can get a student job!**

## STUDENT EMPLOYMENT AGENCIES IN HUNGARY



The easiest way to apply for a student job is through a student employment agency. They help you with the administration needed for the job, and sometimes they also make the first round of the interview.

### EUDIÁKOK:

To get a job you need to register on the page above. It is free.

### MŰISZ:

The agency called MŰISZ, offers mainly It-related jobs. On the right side of the page, pictograms help you get the most important job details: working hours, salary, place of work.

### MIND-DIÁK:

If you change the language of the page to English, you will only see the jobs that do not require the knowledge of Hungarian, so you can apply for these jobs as a foreigner.



## TYPICAL JOB OPPORTUNITIES DURING YOUR STUDIES IN HUNGARY



Considering your school commitments during your studies you should probably apply for a part-time job, an internship, or a project job.

### **Typical jobs for students at Faculty of Humanities and Social Sciences are the following:**

- Call Centres/Shared Service Centers/Business Service Sector/Business Service Center/Business Support Center jobs:
  - operator
  - administrator
  - help desk
  - recruiter
  - HR assistant
- receptionist
- assistant
- marketing assistant
- warehouse assistant
- cleaner
- online data entry clerk
- guest relation officer
- restaurant-jobs:
  - kitchen assistant
  - kitchen hand
  - dishwasher
- courier (Biggest food delivery companies: Foodpanda, WOLT)
- tourist guide (Hop on Hop off, Budapest Tours)
- flyer distributor



## POPULAR JOB POSTING SITES



**Profession** – most popular job-posting site in Hungary

### **LinkedIn**

Create and update your LinkedIn profile – this is very important in Hungary as employers use this tool to search for employees' CVs, backgrounds, and experience. Students typically start as interns or part-time employees.

Fill your profile in with detailed information about your experiences and skills, so the employer can get to know you and your strengths better.

### **Glassdoor**

### **CVonline**



## MULTINATIONAL COMPANIES IN HUNGARY WITH ENGLISH AS THE WORKING LANGUAGE

ENG

It is hard to find a job as a foreigner in Hungary because Hungarian is used as a language of communication in the majority of Hungarian workplaces. Many companies don't employ foreigners because foreign students' lack of Hungarian skills would be a barrier to communication.

The following companies use English as their working language, so you can search for open positions and internship programs as a foreigner:

- [Deloitte](#)
- [TATA Consultancy Service](#)
- [Avis Budget](#)
- [IBM](#)
- [Nokia](#)
- [Morgan Stanley](#)
- **British Telekom**
- **RyanAir**
- **WizzAir**
- [Easyjet](#)



## FURTHER OPTIONS

ENG

**PEER TUTORING** – Make good use of your language skills: teach Hungarian students!

Teach your first language, English, German, or any other language that you speak at a high level! (Vocabulary development, pronunciation practice, preparation for oral language exam etc.)

**You may use online platforms for teaching worldwide:**

<https://www.teachaway.com/>

<https://preply.com/en/teach>

<https://www.verbling.com/teach>

## RESUME, COVER LETTER, AND INTERVIEW

ENG

[Interview Tips & Advice: How Best to Prepare](https://www.wikijob.co.uk/interview-tips-advice-how-best-to-prepare)  
([wikijob.co.uk](https://www.wikijob.co.uk)).

[How to Use LinkedIn for Job Searching](https://www.wikijob.co.uk/how-to-use-linkedin-for-job-searching) ([wikijob.co.uk](https://www.wikijob.co.uk)).

[How to Write a Customer Service Cover Letter: Tips & Examples](#)

Resume and Cover Letter (samples and advices):  
[Create Your Job-winning Resume for free](#)

You can find CV and cover letter samples here:  
<https://www.canva.com/>



**IMPORTANT! In your resume, indicate how long you will be staying in Hungary and the expiry date of your residence permit.**

### SETTLERS RELOCATION – PAID SERVICE!

SETTLERS Relocation offers tailor-made solutions for companies that, in course of their operation in Hungary, move a part of their employees to our country and even employ them here for a longer period. They can help with many things, such as obtaining various permits, application procedures, real estate search, and relocation. They also track changes in legal regulations.

The staff speaks English, French, Spanish and Chinese.

#### **They can help you with:**

- Visa
  - Permanent residence card
  - Tax card
  - Social security card (*TAJ kártya*) and EU health card
  - Official 'moral conduct' certificate
  - Bank account opening
  - Translation of documents, replacement of lost documents
- ... and with many more.

**In case of special needs, a price offer can be requested.**

➤ <http://settlers.hu/en/main/>

@ offer@settlers.hu

☎ +36 1 212 5017, +36 1 8874875



**FIND  
MORE  
INFORMATION**



## **ABOUT RESIDENCE PERMIT**

[National Directorate-General for Aliens Policing](#)

[Residence Permit for the Purpose of Study](#)

## **EMPLOYMENT IN HUNGARY AFTER UNIVERSITY**

[Residence Permit for the Purpose of Job-searching or  
Entrepreneurship](#)

[Residence Permit for the Purpose of Employment](#)

Source: <https://hszi.bme.hu/document/652/original/2/00002969.pdf>