

16/2020. (XI.05.)/R Rector's Order
on Transition to Distance (Online) Education in Order to Reduce Epidemiological Infection
(incorporating the 17/2020 (XI.11.)/R Rector's Order on its modification)

Pursuant to Government Decree 478/2020 (3 November) on the declaration of state of danger, in accordance with the provisions of Section (1) Article 32 of the Rules for Organisation and Operation of Károli Gáspár University of the Reformed Church in Hungary (hereinafter referred to as the University) I issue the following order for the regular and effective operation of the University:

1. Preamble

1 § This order aims at the elimination of the consequences of the SARS-CoV-2 coronavirus causing massive disease outbreaks endangering life and property, and the protection of health and lives of the university citizens in accordance with Government Decree 478/2020 (3 November) on the declaration of state of danger.

2. The Scope of the Order

2 § The order covers all organizational units and citizens of the University including students having student status and persons employed under employment contract or in the form of any other work-related legal relationship. It is the responsibility of all university citizens to comply with the provisions of Government Decree 484/2020 (10 November) on the second stage of the protective measures applicable during the period of state of danger.

3. Teaching Activities

3 § In the I. (fall) semester of the academic year 2020/2021, from the date of entry-into-force of this order, the University shall switch to distance (online) education, therefore the lectures, seminars and practical courses should possibly be held online. If the distance (online) teaching cannot be ensured, upon request of the lecturer, researcher or teacher, in highly justified cases, the dean of the faculty responsible for teaching of the given programmes – besides informing the rector – may permit teaching with personal presence.

4 § In order to guarantee the smooth transition to distance (online) education, the dean may authorize at most 2 days of study breaks per semester, or may cancel the courses for the whole or a part of the faculty, as laid down in Section (5) Article 42 of the Academic and Exam Regulation, Part III: Students' Requirement System of the University's Rules for Organization and Operation.

5 § Online platforms and applications should preferably be used for end-of-term assessments and examinations. Detailed provisions will follow in a separate Rector's order.

4. Accommodation in Student Residence Halls and Colleges for Advanced Studies

6 § I order the closure of the student residence halls, colleges for advanced studies and rented accommodations of the University (all together referred to as residence halls). Students living in the residence halls should leave the residence hall buildings taking their personal belongings and textbooks with them by 12 noon, Friday, 13 November at the latest. Students may not stay in the residence halls beyond that date. As an exception, in highly justified cases, students – especially foreign students and those living outside the Hungarian borders – may receive rector's permission to stay in the residence

hall designated by the University, upon their rector's equity requests submitted through the NEPTUN Education Administration System. Foreign students will be informed on the possibility of staying in the residence halls by the International Directorate of the Rector's Office. Students with rector's permission are still entitled to stay in the residence halls, colleges for advanced studies and rented accommodations of the University, provided that they are healthy and do not experience any symptoms indicating the possibility of the infection with coronavirus on themselves. Furthermore, the 10/2020. (VIII.19.)/R Rector's Order on the Operation of Residence Halls, Colleges for Advanced Studies and Rented Accommodation of Károli Gáspár University of the Reformed Church in Hungary with regard to the state of epidemiological preparedness specified in Article 1 (1) of Government Decree 283/2020 (17 July) introducing a state of epidemiological preparedness is applicable.

5. The Work of the Non-academic Staff

7 § In order to maintain and ensure the smooth operation of the university, the non-academic staff and the lecturers and teachers performing administrative tasks besides their teaching or research activities continue to work in the usual way. In justified cases, the head of the organisational unit may authorize distance working (home office) on condition that the professional performance of the tasks by the deadline should be ensured by personal presence at each organisational unit. All these may not endanger the preparation for the currently on-going institutional accreditation process of the university and the implementation of the related workflow.

8 § The management of the University takes special care to prevent the spread of the epidemic. The buildings of the university, and in justified cases, its events, courses and examinations may be visited only by healthy persons who do not show any symptoms indicating the possibility of the coronavirus infection. It is obligatory to wear a facemask in the entire territory of the University.

9 § Libraries and sports facilities may operate in compliance with the epidemiological rules.

10 § The present order enters into force on 9 November 2020, and is valid until revocation.

Budapest, 5 November, 2020

Dr. Ágnes Czine
Acting Rector