



Rector's Order No. 20/2022 (XII.15)/R
on the call for applications for Albert Szenczi Molnár Prize for the academic year 2023/2024
(consolidated with Rector's Order No. 1/2023 (II.1)/R)

On the authorization of Article 62 (1) of the Organizational and Operational Rules of Károli Gáspár University of the Reformed Church in Hungary (hereinunder referred to as the OOR), I hereby issue the following order to support the research and educational outcomes of the University:

By announcing the call for applications for Albert Szenczi Molnár Prize (hereinafter referred to as the Prize), the Rector of Károli Gáspár University of the Reformed Church in Hungary (hereinafter referred to as the University) wishes to promote the high quality of research and education at the University, the stability of careers and the utilization of the acquired knowledge. The primary objective of the Prize is to support the long-term accessibility and usability of the professional knowledge, research and educational achievements accumulated at the University for the academic and scientific community.

1. § (1) In order to achieve the above objectives, taking into account the established budget, a lecturer or researcher who submits a valid application, meets the application criteria and whose application is supported by the evaluation committee referred to in 13. § shall receive a gross monthly allowance (bonus) of HUF 500,000 for 24 months.

(2) If the winner of the Prize is a Vice-Dean, the amount of the allowance shall be the difference between the vice-dean's management allowance and the Prize for the period during which the vice-dean is also entitled to a management allowance. If the appointment of the vice-dean terminates during the support period under 5. §, the successful applicant shall be eligible for the full amount of the special allowance for the remaining months of the award calculation period.

2. § Deadline for submission of applications: 15 February 2023

3. § Deadline for evaluation of applications: 31 March 2023

4. § Applications shall be addressed to the evaluation committee referred to in 13. § and sent to the email address szmad@kre.hu.

5. § The support period for the Prize is from 1 January 2023 to 31 December 2024.

6. § Applications may be submitted by lecturers and researchers who are employed by the University and

- a) hold a PhD academic degree,
- b) have achieved at least a "faculty average" rating according to the KÁROLI performance evaluation system in 2022 (Hungarian abbreviation: KÁROLI-TÉR),
- c) whose teaching activities have been evaluated by the students as at least 60% in the system of student feedback on the performance of the academic teaching staff (Hungarian abbreviation: OMHV),
- d) have submitted their 'A' declaration at the University,
- e) have at least 3 years of employment relationship with the University.



7. § Lecturers who hold the title of Doctor of the Hungarian Academy of Sciences are automatically awarded the Prize without a separate evaluation process.

8. § For the purposes of this order, an employee is a person employed by the University on a full-time or part-time basis, with a fixed-term or indefinite employment contract.

9. § The Rector, the Vice-Rector, the Dean, the Director-General for Economic Affairs and the Rector's Senior Adviser may not submit applications.

10. § The application must be accompanied by

- a) a motivation letter covering the application aspects,
- b) list of publications in the Hungarian Scientific Bibliography (Hungarian abbreviation: MTMT), a summary table
- c) a curriculum vitae, and
- d) additional documents requested by the evaluation committee.

11. § In particular, the following evaluation criteria shall be taken into account:

	Evaluation criteria	Control method
A	The applicant is above average in the first two activities (teaching and research) according to the KÁROLI performance evaluation system (KÁROLI-TÉR)	KÁROLI -TÉR
B	The applicant's H-index (Hirsch index) according to the Hungarian Scientific Bibliography (MTMT) is equal to or above the H-index of applicants from his/her faculty	MTMT
C	The applicant's number of independent citations according to the Hungarian Scientific Bibliography (MTMT) is at or above the faculty average	MTMT
D	Above average rating in a group of activities according to the KÁROLI performance evaluation system (KÁROLI-TÉR)	KÁROLI-TÉR
E	Compared to the previous year, the applicant's teaching and/or research activities have significantly improved (based on the motivation letter)	motivation letter
F	Other outstanding achievements (participation in doctoral school, talent management)	motivation letter
G	The applicant participates in external scientific applications	motivation letter
H	His/her activities significantly contribute to the University's institutional strategy	motivation letter
I	He/she is in long-term employment at the University	HR data
J	Received university recognition (e.g. Lecturer of the Year Award) in the previous 5 years before the call for applications	motivation letter
K	His/her teaching activities are above average according to the KÁROLI-TÉR performance evaluation system (number of PhD students graduated, thesis supervision, number of students awarded at in-house scientific student conferences, education development: editing and writing textbooks, university coursebooks, e-learning material)	KÁROLI-TÉR



12. § The evaluation committee referred to in 13. § shall decide on the submitted applications by simple majority. The evaluation committee takes its decisions by open or secret ballot. There is no right of appeal against the decisions of the evaluation committee.

13. § (1) Voting members of the evaluation committee:

- a) Prof. Dr. István Szabó, Bishop, Rector's Adviser, who chairs the committee,
- b) Vice-Rectors,
- c) Prof. Dr. István Stipta, Rector's Adviser, and
- d) Dr. László Csink, Rector's Adviser.

(2) Members of the evaluation committee with advisory rights:

- a) Director-General for Economic Affairs,
- b) 1-1 faculty representatives, excluding the Deans, delegated by the Faculty Councils,
- c) additional members invited by the Rector.

14. § The secretarial duties of the evaluation committee are carried out by the Assistant to the Vice-Rector.

15. § The winning applicants will receive a certificate, signed by the Chairman of the evaluation committee, and the Prize specified in 1. §.

16. § By decision of the Rector, the payment of the Prize shall be terminated, if

- a) the employment of the successful applicant has been terminated,
- b) disciplinary or ethical misconduct has been established,
- c) the awardee withdraws his/her 'A' declaration during the support period.

17. § There is no need to submit a professional and financial report at the end of the support period under 5. §.

18. § The Rector will decide on the exact date of the next call for applications by 1 December 2024 at the latest.

19. § This order enters into force on 15 December 2022.

Budapest, 15 December 2022.

Prof. Dr. László Henrik Trócsányi
Rector