



**Rector's Order No. 11/2023 (X.19)
on the Károli Excellence Fund**

Pursuant to Article 13 (1) of Act CCIV of 2011 on National Higher Education and the provisions of Article 32 (1) of the Organizational and Operational Rules of Károli Gáspár University of the Reformed Church in Hungary (hereinafter referred to as the University), I issue the following order:

- 1 § I hereby establish the Károli Excellence Fund (hereinafter referred to as the Fund) to reward outstandingly high-prestige scientific publications by the University's lecturers and researchers.
- 2 § The purpose of the Fund is to support the author or authors of a scientific publication published or accepted for publication in a prestigious D1, Q1 or Q2 journal, their mentors or foreign co-authors in the year in which the application for remuneration is submitted.
- 3 § The following fees can be established according to the range of beneficiaries and the level of remuneration:
 - a) Károli Excellence Fund Award, category 1,
 - b) Károli Excellence Fund Award, category 2,
 - c) Károli Excellence Fund Mentoring Award,
 - d) Károli Excellence Fund External Co-Author Award.
- 4 § (1) Károli Excellence Fund, category 1 is open to lecturers, researchers, teachers with fixed-term or indefinite employment contract with the University and to students participating in full-time or part-time (correspondence) study programme at the University at the time of application, who are the authors (lead or co-author) of a scientific publication published or accepted for publication in a D1 and Q1 journal.
(2) The gross remuneration is HUF 800,000/publication.
- 5 § (1) Károli Excellence Fund, category 2 is open to lecturers, researchers, teachers with fixed-term or indefinite employment contract with the University and to students participating in full-time or part-time (correspondence) study programme at the University at the time of application, who are the authors (lead or co-author) of a scientific publication published or accepted for publication in a Q2 journal.
(2) The gross remuneration is HUF 500,000/publication.
- 6 § (1) Károli Excellence Fund Mentoring Award is open to lecturers, researchers, teachers with fixed-term or indefinite employment contract with the University at the time of application,
 - a) who are authors or co-authors of at least 2 scientific articles already published in a D1 or Q1 Scimago journal, and authors or co-authors of 2 scientific articles already published in a Q2 Scimago journal,
 - b) who have made a significant contribution as mentors to the preparation of a publication awarded in Károli Excellence Fund, category 1 or 2, and

c) whose mentoring activities are declared by the awardee of the Károli Excellence Fund, category 1 or 2.

(2) The amount of the award is HUF 200,000 gross for a publication awarded in category 1 of the Károli Excellence Fund, and HUF 100,000 gross for a publication awarded in category 2 of the Károli Excellence Fund.

7 § (1) Károli Excellence Fund External Co-Author Award is open to foreign lecturers and researchers who are not employed by the University and

a) who have affiliations in a country of particular importance in the internationalisation sub-programme of the Rector's programme (e.g. Far East, USA, Canada, UK, Western-Europe),

b) who are co-authors of a publication awarded in category 1 or 2 of the Károli Excellence Award,

c) who declare that they will bear the transaction and exchange costs incurred by the payment of the award as a beneficiary.

(2) The amount of the award is HUF 200,000 gross for a publication awarded in category 1 of the Károli Excellence Fund, and HUF 100,000 gross for a publication awarded in category 2 of the Károli Excellence Fund.

8 § (1) Conditions for publication according to 4 - 7 §:

a) the year of publication or acceptance for publication and the year of submission of the application should be the same;

b) D1, Q1 and Q2 rankings are determined using the Scimago database;

c) type of publication: article

d) the correct affiliation of the University or other institution in the publication;

e) the University's institutional assignment should be properly indicated in the Hungarian Scientific Bibliography.

(2) If the journal in which the publication is published is classified in more than one field, the assessment should be based on the classification corresponding to the field of the publication.

(3) If the scientific classification of the journal changes between the submission for publication, the publication and the evaluation of the application, the classification at the time of the evaluation shall be taken into account."

9 § (1) How to submit an application: the application can only be submitted electronically at kivalosagi.alap@kre.hu, exclusively from an electronic mailbox ending in "kre.hu", and must be accompanied by the publication or the statement of acceptance on which the application is based, as well as the electronic reference (links) to the journal's ranking.

(2) The use of an electronic mailbox as defined in section (1) is not required for the co-author award under 3 § (1) d).

10 § Deadline for submitting the application: continuously from the date of entry into force of this Rector's Order during the period of its validity.

11 § Number of applications: the author may submit more than one publication, provided that he/she meets the requirements for the author and the publication. A publication may be submitted once. If the publication has more than one eligible author, one of the lead authors must submit the application for remuneration, indicating the authors' share of the award as indicated in 3 §.

- 12 § The assessment of the application is carried out by the Vice-Rector for Science and Research with the involvement of the University Academic Council as necessary. In the event of a request for correcting deficiencies, the author submitting the application shall be obliged to comply with the request in full within 10 working days, otherwise the application shall be rejected and no further application may be submitted.
- 13 § Deficiencies may not be corrected, and the application shall be rejected without a request to correct deficiencies in the following cases:
- a) the application contains false or misleading information;
 - b) the application was not submitted by the entitled person;
 - c) the email address for submission does not comply with the provisions of 7 §.
- 14 § The Vice-Rector for Science and Research or the Assistant of the Vice-Rector shall notify the applicants of the result of the assessment (acceptance/rejection) within 30 working days. There is no right of appeal against a negative decision.
- 15 § (1) This Order shall enter into force on 23 October 2023.
(2) Rector's Order No. 14/2022 (VI.15)/R on the establishment and operation of Károli Excellence Fund is hereby repealed.

Budapest, 19 October 2023.

Prof. Dr. László Henrik Trócsányi
Rector