



## **Rector's Order No. 13/2023 (XI.16)**

### **on the call for applications for certain teaching and research awards and grants for 2024/2025**

*(In a unified structure with Rector's Order No. 15/2023 (XII.14) and Rector's Order No. 2/2024 (III.1))*

Under the authorization of Article 62 (1) of the Organizational and Operational Rules of Károli Gáspár University of the Reformed Church in Hungary (hereinafter referred to as the OOR), I hereby issue the following order to support the educational and research achievements of Károli Gáspár University of the Reformed Church in Hungary, to strengthen loyalty to the University and to support the academic career of young lecturers:

#### **I.**

The Rector of the Károli Gáspár University of the Reformed Church in Hungary (hereinafter referred to as the Rector and the University) wishes to promote the high quality of teaching and research at the University, the stability of the academic career and the exploitation of the acquired knowledge by announcing and awarding the Szenczi Molnár Albert Prize (hereinafter referred to as the Prize), Szenczi Molnár Albert Senior Grant, Szenczi Molnár Albert Junior Grant (hereinafter jointly referred to as the Grants) in recognition of the achievements in the field of teaching and research and future performance. The Award and the Grants primarily aim to encourage and provide financial support to the acquisition of the title Doctor of the Hungarian Academy of Sciences, habilitation and PhD/DLA degrees which are of utmost importance for the external evaluation and internal values of the University.

#### **II.**

### **Szenczi Molnár Albert Prize**

1. § In order to achieve the above objectives, taking into account the established budget, a lecturer or researcher who submits a valid application and meets the application criteria and whose application is promoted by the evaluation committee referred to in paragraph 15, shall be awarded a gross monthly prize of HUF 500,000<sup>1</sup> for 24 months.

2. § Application for the Prize may be submitted by a full-time lecturer or researcher employed by the University who

- a) holds a PhD degree;
- b) has submitted his/her 'A' declaration at the University,
- c) has at least 3 years of employment at the University;
- d) undertakes not to terminate his/her employment with the University by giving notice for at least three years following the end of the support period, and to keep his/her 'A' statement at the University for the same period.

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<sup>1</sup> Amended by Rector's Order No. 15/2023 (XII.14), effective from 15 December 2023.



3. § All teaching and research staff of the University who hold the title of Doctor of the Hungarian Academy of Sciences and/or are full, corresponding or external members of the Hungarian Academy of Sciences are automatically eligible for the Prize without any special evaluation process.

4. § The evaluation criteria used for the assessment of the applications shall be determined and published on the University's website by the evaluation committee referred to in paragraph 15 at the same time as the order enters into force.

### III.

#### **Szenci Molnár Albert Senior Grant**

5. § (1) Within the framework of the Grant, the University intends to support teaching and research staff who can demonstrate additional performance beyond their professional obligations in order to obtain their habilitation qualification.

(2) In order to achieve the above objectives, taking into account the established budget, a lecturer or researcher who submits a valid application and meets the application criteria and whose application is promoted by the evaluation committee referred to in paragraph 15, shall be awarded a gross monthly grant of HUF 350,000<sup>2</sup> for 24 months.

6. § Application can be submitted by a full-time lecturer or researcher under the age of 45 employed by the University who

- a) has submitted his/her 'A' statement at the University;
- b) whose scientific publications are registered in the Hungarian Scientific Bibliography and who undertakes to indicate the University as affiliation for all his/her scientific publications listed therein during the support period;
- c) names the higher education institution where he/she plans to initiate or has already initiated the habilitation procedure;
- d) undertakes to submit a request to the habilitation council of a higher education institution by the end of the support period at the latest in order to obtain the habilitation;
- e) undertakes not to terminate his/her employment with the University by giving notice for at least three years following the end of the support period, and to keep his/her 'A' statement at the University for the same period.

### IV.<sup>3</sup>

#### **Szenci Molnár Albert Junior Grant**

7. § (1) In the framework of the Grant, the University intends to provide continuous support to its staff members who fulfil the application criteria according to paragraph 8 in order to obtain their first PhD/DLA degree and to improve the scientific reputation of the University.

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<sup>2</sup> Amended by Rector's Order No. 15/2023 (XII.14), effective from 15 December 2023.

<sup>3</sup> Amended by Rector's Order No. 2/2024 (III.1), effective from 1 March 2024.



(2) In order to achieve the above objectives, the procedural rules under paragraphs 9-16 shall not apply, and a lecturer or researcher who submits a valid application and meets the application criteria shall receive a gross monthly grant of HUF 250,000 for 24 months through a simplified decision-making procedure.

(3) In the simplified procedure referred to in section (2), the Vice-Rector for Science and Research shall examine whether the criteria set out in paragraph 8 are met and decide on the award of the grant.

8. § Application can be submitted by a full-time lecturer or researcher under the age of 35 employed by the University who

- a) has submitted his/her 'A' statement at the University;
- b) whose scientific publications are registered in the Hungarian Scientific Bibliography and who undertakes to indicate the University as affiliation for all his/her scientific publications listed therein during the support period;
- c) has successfully passed the complex examination at one of the doctoral schools of the University corresponding to the applicants' field of study or, in its absence, at the doctoral school of any other higher education institution, and undertakes to submit his/her doctoral thesis by the end of the support period at the latest in order to obtain the PhD/DLA degree;
- d) undertakes not to terminate his/her employment with the University by giving notice for at least three years following the end of the support period, and to keep his/her 'A' statement at the University for the same period.

## V.

### Rules of procedure

9. § Deadline for submission of applications: 31 December 2023.<sup>4</sup>

10. § Deadline for the evaluation of the applications: 15 February 2024.<sup>5</sup>

11. § Applications shall be addressed to the evaluation committee referred to in paragraph 15 and sent to the email address [szmad@kre.hu](mailto:szmad@kre.hu).

12. § The support period for the prize is from 1 January 2024 to 31 December 2026.

13. § The application must be accompanied by the following information and documents:

- a) detailed justification of the commitment set out in the application and the probability of its fulfilment,
- b) Hungarian Scientific Bibliography ((Hungarian abbreviation: MTMT) identification,
- c) professional Curriculum Vitae,
- d) additional documents requested by the evaluation committee.

<sup>4</sup> Amended by Rector's Order No. 15/2023 (XII.14), effective from 15 December 2023.

<sup>5</sup> Amended by Rector's Order No. 15/2023 (XII.14), effective from 15 December 2023.



14. § The Rector, Vice-Rector, Director-General for Economic Affairs and the Rector's Senior Adviser may not submit an application.

15. § (1) Voting members of the evaluation committee:

- a) Prof. Dr. István Szabó, Bishop, Rector's Adviser, who chairs the committee,
- b) Vice-Rectors,
- c) Prof. Dr. István Stipta, Rector's Adviser,
- d) Dr. László Csink, Rector's Adviser.

(2) Members of the evaluation committee with advisory rights:

- a) Director-General for Economic Affairs,
- b) 1-1 faculty representative, excluding the Deans, delegated by the Faculty Council,
- c) additional members invited by the Rector.

16. § The evaluation committee under paragraph 15 shall decide on the applications by a simple majority of votes. There is no right of appeal against the decisions of the evaluation committee.

17. § Upon winning the Grant, the awardee is required to sign an agreement under the terms and conditions set out in the application and by the employer.

18. § The Assistant to the Vice-Rector acts as a secretary of the evaluation committee.

19. § Winning applicants will receive a certificate, signed by the Chairman of the evaluation committee, and the Prize/Grant specified in the calls for applications.

20. § By decision of the Rector, the payment of the Prize/Grant shall be terminated, if

- a) the employment of the successful applicant has been terminated;
- b) disciplinary or ethical misconduct has been established;
- c) the awardee withdraws his/her 'A' statement during the support period;
- d) the awardee fails to fulfil his/her commitments under paragraph 2, 6 and 8.

21. § At the end of the support period, the awardees are required to submit a report on the fulfilment of their commitment. In the event of culpable failure to meet the obligations undertaken in the application, the University may reclaim all or part of the amount of the support.

22. § The Rector decides on the exact date of the next call for applications by 1 December 2024.

23. § For the purpose of this order, the employee is a person employed by the University on a full-time basis in a teaching or research position with fixed-term or indefinite employment contract.

24. § (1) This order enters into force on 17 November 2027.

(2) Rector's Order No. 20/2022 (XII.15)/R on the call for applications for Albert Szenczi Molnár Prize for the academic year 2023/2024 is hereby repealed.

Budapest, 16 November 2023.

Prof. Dr. László Henrik Trócsányi (sgd.)

Rector